

**Town of Garner**  
**Town Council Planning Retreat**  
February 9-10, 2012, 8:00 a.m.-5:00 p.m.  
Quorum Center, Raleigh, NC

**Outcomes**

1. Create a capital improvement plan for 2012-2017
2. Determine how to fund the plan and determine need for and size of a possible bond referendum
3. Create action plans to determine and guide our actions in 2012 – 2013 and beyond

**Agenda: Day One - February 9, 2012 8:00 a.m. – 5:00 p.m.**

7:30-8:00 a.m. **Light breakfast and networking**

8:00 a.m. **Getting started**

1. Welcome and opening remarks: Mayor Williams
2. Overview of retreat purpose and process: Donna Warner

**Share expectations and concerns**

1. What is important about this retreat and why do you care?
2. What will make this retreat a success for you?

**Celebrate success**

1. Review what was accomplished last year
2. How did these projects move the vision for Garner forward?
3. What did you do as a Council that contributed to the success?

**Creating and sustaining Garner**

1. Looking ahead over the next 5-10 years, what would you add or change to create, sustain or enhance the Garner you want to live in?
2. What has happened in the last year that impacts this vision?
3. Are there new issues/challenges facing town government that alters the picture of Garner that you created last year?

**Break**

### **Connecting capital projects and Garner's future**

1. Receive an update on progress & accomplishments: Hardin Watkins
2. Members suggest projects that should be added, modified or deleted
3. Members identify for each project: (*Attachment*)
  - a. Why might we invest in this project, what would we hope to accomplish; what forces are driving us towards this goal?
  - b. Why might we not invest in this project, what concerns do we have, what forces are holding us back?

11:30 a.m.      **Comments from Garner Chamber of Commerce Acting Chair Barry Driver**

12:00 p.m.      **Lunch**

12:45 p.m.      **Identifying capital investment priorities**

1. Review criteria established last year for prioritizing capital improvement projects. Refine as needed. (*Attachment*)
2. Members evaluate the capital projects based on the criteria developed (*Attachment*)

### **Break**

### **Identifying capital investment priorities continued**

3. Members compare rankings and develop a consensus project ranking
4. Determine and agree on priority capital projects

### **Funding capital investment priorities**

1. "Bonds or no bonds - that is an important question."
2. Other funding options available for Garner

5:00 p.m.      **Adjourn for the day**

**Day Two: February 10, 2012 8:00 a.m. - 4:00 p.m.**

**7:30-8:00 a.m. Light breakfast and networking**

**8:00 a.m. Getting Started**

1. Reflections on Day One
2. Thoughts for Day Two

**Funding capital investment priorities (continued)**

1. Members discuss key principles and considerations relating to funding priority projects
2. Provide direction on how priorities will be funded

**Break**

**Creating an action plan**

1. Members discuss principles and considerations to guide staff in moving forward with funding and implementation
2. Including: how to proceed, when to proceed, who needs to be informed or involved, potential partners, public awareness and education, cost, use of fund balance, borrowing and funding options
3. How will the Council measure success?

**Advocacy**

1. Lay out plan of advocacy for a possible new Wake County SE Regional Library in Garner

**12:00 p.m. Lunch**

**Complete action planning**

**Wrapping up – Decisions, Expectations, Actions, Reflections**

1. Summarize decisions, commitments, actions and council expectations of staff and staff expectations of Council
2. Feedback, observations, reflections, conclusions, and closing remarks

**4:00 p.m. Adjourn**